# VA P3 Disparities Grant Information Session Frequently Asked Questions (FAQ)



### Application/RFA

### Application due date

November 12, 2021, by 5:00 PM ET. Applications received after will not be considered.

### How do we submit our proposal?

Proposals may be submitted by mail, hand delivered to Veronica Cosby or online via REDCap.

### eVA - RFA Online Application Link:

### What is the link for the eVA Registration?

https://eva.virginia.gov/register-now.html

Then click the following: eVA> Business Opportunities> VBO> Search

Virginia P3 Grant. > View RFA and attachments

### Will the informational webinar recording be available?

VA P3 Disparities Grant Information Webinar Recording: <a href="https://youtu.be/zY2Yfv0Y-dA">https://youtu.be/zY2Yfv0Y-dA</a>

#### Will the informational webinar PowerPoint be available?

Yes, file:///C:/Users/nhc27346/Desktop/RFA%20No.%202021-10-OHE.pdf

### What is the REDcap link?

https://redcap.vdh.virginia.gov/redcap/surveys/?s=YYTNJ3PLMJ

### Have you had any glitches in receiving the e applications?

We have not had issues receiving e-applications. Please reach out if you experience any issues with your online application.

### Can we email the application?

No, the application will not be processed if sent via email.

### What is the mailing address for applications?

Virginia Department of Health, Office of Health Equity ATTN: Veronica Cosby

109 Governor Street, 7th Floor Richmond, VA 23219

- -Mail 6 copies including all sections on the eVA RFA (Mark one copy "original")
- -Make sure you include the RFA Number and name of applicant organization

### Do I only send the cover page and attachments?

All sections of the RFA must be included. This RFA requires an application narrative and additional project details. These are explained in Section VI - Application Format and Content (pgs 11-12) of the RFA.

https://mvendor.cgieva.com/Vendor/public/AllOpportunities

### Can we submit the application through the church's non profit eVA account or do we need to create an eVA account specifically for the church?

You may use your current eVA account. Ensure it is up to date for your church.

### Allowable Costs

### What are examples of unallowable costs?

Some examples of unallowable costs include: purchase of equipment and construction.

#### Can I use the funds on clinical care?

No, clinical care is not allowable with this funding. Wrap-round and supportive services costs are allowable and may include, but are not limited to, transportation assistance to encourage participation in testing and/or vaccination and quarantine and isolations support necessary to prevent the spread of COVID-19.

## Can you provide specific information concerning unallowable general operating costs? Can rental fees for building use be included in the budget?

General operating costs are not allowable. Examples include: monthly rent, mortgage payment, monthly utilities, phone, internet, water etc. Your budget can include rental of a space for the direct services. Example: If you are having an event on a specific day and time, you can add a rental cost. If the cost is \$250 for usage on that day. Another example, if you need to rent a tent for an event.

### What vaccine-related costs are allowable?

These funds can be used to support vaccine coordination but NOT the actual vaccine administration.

#### Are radio PSA's allowed?

Radio PSA's are allowed. This would be a direct service. However, your PSA must be specifically for this project and cannot be used as a means to support existing services.

### Is there a minimum or maximum amount allowable for media efforts?

There is no minimum or maximum amount allowable for media costs.

### Can the funding be used for PSAs? Our Pastor speaks on the air and we have members who are in the medical field who can help disseminate messaging.

The funding can be used for direct services as it relates to the grant. Funding had to be specific to the direct service, this would not include your traditional services or can not combine to pay existing services.

### **Eligibility**

### Can a congregation located outside of Virginia apply for this grant?

No, this Virginia P3 Disparities Grant will only be awarded to Faith-Based Institutions and Organizations (places of worship) within the Commonwealth of Virginia.

# Does "faith based" specifically refer to churches or can it apply to "faith based" 501c3 organizations that are not necessarily churches (houses of worship)?

Faith-based Institutions or organizations are included. If you are a FBO with a 501C3, you can apply.

### If there was a partnership with a faith-based entity and a non-profit organization who needs to submit the application?

The faith-based organization would be the applicant.

### We are under a group 501-c-3. Is that acceptable?

If you are under a 501c3, that is acceptable. You also must be a faith-based organization or institution. Documentation will be required.

#### Can multiple congregations team up and submit for ONE application?

Yes, submit all churches associated and provide documentation such as 501-c-3.

# As a church, we are not required by the IRS to have a letter of determination, how does this affect the application process?

Verification of tax-exempt status is required.

### If our local Baptist Association is a 501 (c)(3) organization, is our church covered under them?

Eligibility for this grant, includes that you are a faith-based institution or organization. As a church you will qualify. You will be asked to verify your IRS recognition of exempt status (determination letter).

### Is this funding opportunity available in surrounding states?

We recommend you contact your state or local health department to inquire about funding opportunities.

### **Funding**

### How long is this funding?

This grant funding award is one year and non-renewable.

### Will costs incurred from previous outreach efforts be reimbursed through this grant?

This specific programming does not provide relief or offset costs for prior expenses incurred by faith-based institutions or organizations. However, you may be look into eligibility for funds from FEMA Public Assistance – Houses of Worship

https://www.fema.gov/fact-sheet/public-assistance-houses-worship

### What are considered General Operational Costs?

Example: light bill or water bill that comes every month

### Are we able to use a portion of the grant for media costs?

Yes, it has to be specific to the event or your project. Speak to this in your budget and budget narrative.

# We are being reimbursed. However, will we be given start-up money? and then reimbursed by the month?

Funding for this grant will be reimbursed monthly. See Section IX- payment terms on RFA. Invoices must be submitted by the 20th of the month following the end of each month of service provision.

### Is the maximum grant allowable capped at \$1,000?

The minimum is \$1,000 and the maximum is \$20,000 for this grant

### Reporting

### How will we submit our quarterly reports?

You will submit quarterly reports via REDcap. These reports will be required and used to capture progress for sub-recipients (grantee) activities. You will be required to submit prior to the funding distribution being released.

### Strategies, Activities, and Outcomes

### Is a church limited to using its own staff to implement this grant?

No, address this area within your proposal.

### Can we be selective in the choice of activities that we may choose to focus on?

Yes, you can be selective per your choice of activity.

### Other

### **Are inquiries MANDATORY for October 29?**

All Inquiries for information should be directed to the P3 Program Manager, Veronica Cosby at <a href="mailto:veronica.cosby@vdh.virginia.gov">veronica.cosby@vdh.virginia.gov</a> and 804-840-1617 and submitted no later than October 29, 2021.

### Will VDH OHE supply anything that might be offered to all grantees?

VDH has sharable COVID-19 materials that can be used in your outreach efforts. Our VDH website is a source for your communication needs for this grant.

Virginia Department of Health

COVID-19 Data In Virginia

COVID-19 Signage Toolkit

# Are there definitions for such terms as health equity, social determinants of health, and health disparities? <u>Click here for more definitions</u>

<u>Health Equity</u>: Health equity is achieving the highest level of health for all people. Health equity entails focused societal efforts to address avoidable inequalities by equalizing the conditions for health for all groups, especially for those who have experienced socioeconomic disadvantage or historical injustices. <u>Healthy People 2020</u>

<u>Health Disparities</u>: Differences in health status among distinct segments of the population including differences that occur by gender, race or ethnicity, education or income, disability, or living in various geographic localities. <u>VDH</u>

<u>Social Determinants of Health</u>: Those inter-related social and economic factors that influence health (Social determinants of health include, but are not limited to: socioeconomic status, discrimination, housing, physical environment, food security, child development, culture, social support, healthcare services, transportation, working conditions, and democratic participation. VDH

# How will the grants be distributed? Are they broken down into regions in Virginia to have a certain amount or is it just a free for all?

This grant serves the Commonwealth of Virginia. We look to have at a minimum a grant recipient within each Health District.

### Can the Signature be signed by the treasurer, Moderator, or Pastor?

Signature by an authorizing official. Ex. church pastor, person submitting the RFA

### Will the ministry need to have a separate account for the grant?

No, a separate bank account will not be required. It is your choice if you would like to keep the funding separate to monitor. It will be your responsibility to manage the funding received.

Our organization is, at heart, a homeless shelter. We have been doing regular vaccine clinics for shelter guests and we host many faith groups as volunteers. I think what I'm

hearing from you is that an event or outreach for this grant would best relate to reaching our volunteers with vaccine info rather than vaccinating our shelter guests. Is that an accurate understanding on my part?

Given the scope of your project you may organize efforts for the shelter and that includes vaccination event(s). Part of this grant includes partnerships and building relationships especially with your local Health Department. Consider reaching out to them in relation to your project and scope of work to reduce barriers for those who need vaccinations by providing this accessibility.

### When will the second cohort of grants be made available?

A timeline for the second cohort has not been released.

### Will the requirements for the second cohort be the same as for the first cohort requirements?

Yes, the requirements for the second cohort will be the same.

### I am having challenges with Commodity Codes.

https://mvendor.cgieva.com/Vendor/public/download.jsp?app\_name=ADV&attachment\_id=777032&attachment\_name=new-vendor-registration-guide.pdf&connect=jdbc/VSSINFO PROD